Technical Oral Presentation (APSC 411) Release Form

STUDENT (Please complete this section):

Last Name: ___________________________ First Name: ________________________

Discipline:

☐ Chemical and Biological Engineering  ☐ Mechanical Engineering
☐ Civil Engineering  ☐ Materials Engineering
☐ Computer Engineering  ☐ Mining Engineering
☐ Electrical Engineering  ☐ UBCO – Civil Engineering
☐ Environmental Engineering  ☐ UBCO – Electrical Engineering
☐ Geological Engineering  ☐ UBCO – Mechanical Engineering
☐ Integrated Engineering  ☐ Master of Engineering_______(disc)


EMPLOYER (Please complete this section):

Company Name (Please print): ______________________________________________________

Department: ________________________________________________________________

Supervisor’s Name: ___________________________________________ Title:____________

Supervisor’s Telephone Number: ___________________________ Fax: ___________________

Title of Memo: ________________________________________________________________

☐ I have received the Work Term Assignment.

☐ The Oral Presentation is Confidential and will be retained by our company. 
   Note to employer: Evaluation of Confidential Oral Presentation form is due two 
   weeks after the student’s Work Term Package deadline.

☐ The Oral Presentation is not Confidential and may be submitted to the Engineering Co-
   op Office for marking at UBC.

☐ I have not received the Work Term Assignment.

Reason: ______________________________________________________________________

Supervisor’s Signature: __________________________________________ Date: ____________
Technical Oral Presentation (APSC 411) Grade Form

First Name: ________________________________ Last Name: __________________________
Discipline: _________________________________
Company Name: _____________________________________
Report Evaluated by: ___________________________________

<table>
<thead>
<tr>
<th>Structure – 20 points</th>
<th>Marks /20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall Presentation /5</td>
<td>Clarity /5</td>
</tr>
<tr>
<td>Knowledge of audience /5</td>
<td>Style /5</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Content – 40 points</th>
<th>Marks /40</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suitability of Topic /5</td>
<td>Authority and accuracy /10</td>
</tr>
<tr>
<td>Analytical content /10</td>
<td>Thoroughness of treatment /10</td>
</tr>
<tr>
<td>Table/figure presentation /5</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expression – 40 points</th>
<th>Marks /40</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality of visual aids /10</td>
<td>Ability to engage audience /10</td>
</tr>
<tr>
<td>Oral communication skills /20</td>
<td></td>
</tr>
</tbody>
</table>

Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Presentation Grade:

- Excellent – 80 to 100 points
- Good – 65 to 79 points
- Satisfactory – 50 to 64 points
- Unsatisfactory – 0 to 49 points